

Application Checklist for Virtual Net Metering (VNM) - General Market

PROJECT MILESTONE	SUBMISSION TIMING	DOCUMENT	NOTES
1 Application Packet	As early as possible; at least 30+ days before scheduling the final inspection by the local jurisdictional authority	Generating Facility Interconnection Application (Form 14-957)	Application is used to request the interconnection of a Renewable Electrical Generating Facility (Generating Facility) to Southern California Edison's (SCE) Distribution System.
		Single Line Diagram	Describes generator components and shows electrical path from generator to SCE meter, clearly identifying the point of interconnection. Download sample Single Line Diagram at www.sce.com/nem/forms .
		Plot Plan (required for commercial, residential with non self-contained meter, point of connection on the utility side of the main breaker, battery back-up)	Shows the physical relationship of the significant electrical components. Download sample Plot Plan at www.sce.com/nem/forms .
		Virtual Net Energy Metering for Multi-Tenant and Multi-Meter Properties Interconnection Agreement (Form 14-909)	The original signed Agreement must be mailed to SCE NEM Program, P.O. Box 800, Rosemead, CA 91770.
			For residential accounts, the Agreement must be signed by the person listed on the SCE bill, or a spouse listed on the SCE account. Call SCE Customer Service at (800) 655-4555 to add a spouse to the account. For non-residential accounts, the individual signing the Agreement must be an "owner of a proprietorship", "officer of a corporation," "director or general manager of an agency," or an equivalent official. Otherwise, submit documentation showing the signature authority of the individual who signs the Agreement.
		Virtual Net Energy Metering for Multi-Tenant and Multi-Meter Properties Allocation Request Form (Form 14-910)	Designates beneficiary accounts for credits from excess generation.
		Building Permit (required for new construction)	Submit when SCE service has not yet been established and/or when the final job card from the local jurisdictional authority does not list the jurisdiction, site address and project type.
2 Final Inspection	As soon as it is issued	Final Electrical Inspection Job Card issued by the Authority Having Jurisdiction (AHJ)	Ensure financing is in place prior to scheduling the Final Inspection to minimize the possibility for the Permission To Operate (PTO) letter being issued before financing is in place. If the job card does not identify the jurisdiction, site address, and the project type (e.g. photovoltaic), submit a copy of the building permit as well. All pages must be legible.
		Submit photographs with the installed decals at the customer's main service panel and AC disconnect switch.	Submit photographs with the installed decals at the customer's main service panel and AC disconnect switch (see NEM Handbook) when the final Permit Inspection is submitted to reduce technical review time frame.
		Submit meter application to buildermeterapp@sce.com , to apply for Monthly Electric Service (New	



Submit documents via email to customer.generation@sce.com or via fax to (626) 571-4272.